

Team Captain Responsibilities

1. Must have a working telephone number.
2. The Home Team Captain is responsible to mail the envelope containing the scoresheets and weekly fees by 5:00pm the day following the league match.
3. To make sure that the weekly fees for their team is paid prior to or on the night the match is played.
4. To make sure that their players are at the scheduled location at the scheduled time and ready to play.
5. To make sure every member of their team abides by the Rules and Regulations set forth by the APA and Northeast Dallas County APA.
6. To know and be familiar with the APA Official Team Manual and the Bylaws of the Northeast Dallas County APA.
7. To conduct themselves in an appropriate manner and set an example for their team.
8. To keep their team advised of any information passed along by the League Office or the APA National.
9. To ensure that all players have a valid APA Membership card.
10. To ensure that the scoresheet is completed, legible and signed by both team captains.
11. Attend any divisional or league meetings.
12. Distribute league information to team members, check the envelope each week for memos, notes or information from the League Office.
13. Post league standings and schedules at the host location and keep them up as necessary.
14. Make sure that all team members adhere to the Sportsmanship guidelines set forth by the APA Team Manual
15. To have the APA Team Manual on hand at all League matches and events.